



HANNAN JUNIOR SENIOR HIGH SCHOOL

REQUEST FOR RELEASE OF TRANSCRIPT

I am requesting a transcript of my permanent high school records. I understand that this request may take 3-4 days to be processed.

Signature _____

Date _____

.....
(Please Print)

Full Name (while attending HJSHS) _____

SS # _____ Birthdate _____

Student Number _____

Graduation status

- Graduate (year) _____
- Did not graduate ~ please list the year you dropped out/moved _____

Permanent Address _____

Phone Number(s) home _____ work _____
cell _____ other _____

Reason for request _____

Check one:

- Please mail my transcript to _____

- Please fax my transcript to _____
- I will pick up my transcript

OFFICE USE ONLY

Request processed _____ By _____